



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

4 September 2006

MEMORANDUM FOR REGION AND WING COMMANDERS

SUBJECT: FY06 Training Missions

1. The fiscal year is quickly coming to a close, and we are concerned that many wings will not be able to fully utilize all the training funds they have been allotted although many commanders are saying they will. Last year CAP had a lot less training money and many commanders said they would use all of their funds too. However, CAP ended up not using hundreds of thousands of dollars that we had to return to the Federal Government. Those funds could have been used to purchase much needed equipment that all the wings can benefit from like satellite phones, HF radio deployment kits, and ground/aircraft DF equipment. We cannot afford to "throw away" money again this year so I asked the staff to do an analysis of how much training money still hasn't been spent. As of last week, according to CAPFs 108 that have been submitted/reimbursed (and we realize there is some lag time here), CAP has only spent 43% of its FY06 training budget and this means we have more than \$1,000,000 that still remains! We know some of this is tied up in the reimbursement process but past experience has shown that doesn't account for all of it.

2. Furthermore, the staff did a thorough review of flying hours flown so far this FY and noted that we have actually flown several thousand training hours less this year than last year up to this point. Even with the increased costs associated with flying from last year to this year, our flying hours should not be this far behind if we are really indeed spending our training dollars. This tells us that the wings may not be executing as much of their flying training budgets as we have been led to believe. The bottom line is this...we are receiving conflicting information that the wings will be able to effectively spend all of their training funds before the end of September and we can ill afford to let this money be wasted. Therefore, we have made some difficult decisions to help us better manage our end-of-year funding. Please take action now to ensure you comply with each of the requirements below.

- No Air Force funded training will be conducted after 17 September.
- All wings will summarize all training funds expended for FY06 and will report this to their region and NHQ by 22 September. The report should include unused training funds that are being returned to NHQ. Wings that do not do an accurate accounting of their expended training funds and submit it by this date will receive less training dollars in FY07.
- All wings will file CAPFs 108 immediately after closing all missions from this point forward. WMIRS has a tool that automatically completes the CAPF 108 at the end of a mission so there is no reason these reimbursement forms should take longer than 45 days to get to NHQ.
- All wings must report all CAPF 18 flying time data for the month of August and all prior months by 17 September so NHQ can use this as a tool to calculate any remaining mission funds.

3. I really appreciate your support of these difficult but necessary actions.

ANTONIO J. PINEDA
Major General, CAP
Commander

cc:
HQ CAP/EX/XP/MD/DO/FM/NOC
HQ CAP-USAF/CC/CV/XO/FM
CAP-USAF LR/CCs & State Directors